



# DATA PROTECTION IN HUMANITARIAN WORK

The protection of personal data contributes essentially to the safety and dignity of people affected by conflict or catastrophes. Humanitarian agencies working in those contexts have to ensure collection, usage and transfer of sensitive data during their activities.

Participants will develop a good understanding of the General Data Protection Regulation (“Datenschutzgrundverordnung”) and data protection principles applied to operations in the humanitarian sector. They will be able to evaluate their own organisations in terms of responsible data. The trainers will share tools and methods that can be used to improve data security.

The training will be conducted by Maeve de France and Edmond Wach of the French NGO CartONG. CartONG is an organisation specialised in information management supporting aid organisation strategies and field operations. Maeve and Edmond bring many years of experience in humanitarian NGOs at both field and HQ levels and information management.

Participation is free of charge. Travel costs and accommodation have to be covered by the participants.

The event location is mostly accessible to people with disabilities. Should you require any assistance or preparation, please notify us and we will provide corresponding support.

## WHEN?

Wednesday, 12 February 2020,  
9 am – 5 pm and

Thursday, 13 February 2020,  
9 am – 4:30 pm

## WHERE?

Hotel Mutterhaus  
Geschwister-Aufricht-Straße 1  
40489 Düsseldorf

## REGISTRATION

Please register [↘ online](#) until  
3 February 2020.

## CONTACT

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Telefon: 030/2 63 92 99-28

## PROGRAMME

(will be adapted based on responses to questions in the registration form)

### Day 1, 12 February 2020

9:00	<b>Welcome</b>
9:30	<b>Why has data protection become a topic?</b> NGOs and the responsible data approach: myths and opportunities
10:15	<b>General Data Protection Regulation as an opportunity</b> Responsible data, do no harm, sensitive information
11:15	Tea and coffee break
11:30	<b>Discovering humanitarian sector data protection challenges</b> based on experiences shared by the participants
12:30	Lunch
13:30	<b>Data protection in NGO programming</b> Fundamental privacy rights, legitimate basis for processing (e.g. informed consent); data minimisation, proportionality and quality; confidentiality, anonymization and storage limitation
15:00	Tea and coffee break
15:15	<b>From theory to practice: Data protection principles applied to the data life cycle</b> Group work and discussion
17:00	<b>End of day one</b>

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**Day 2, 13 February 2020**

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9:00	<b>Quiz on previous day</b>
9:30	<b>Integrating security in day-to-day information management practices</b> Data protection by design and default Security good practices (encryption, password management, user access, traceability, authentication) with examples of tools
10:30	Tea and coffee break
10:45	<b>Responsible data in action</b> Group work around common challenges faced by the sector
11:30	<b>Organisational policy and data protection</b> Overview of the key components of an organisational data protection strategy: policies, roles and responsibilities, data sharing agreements...
12:30	Lunch
13:30	<b>Evaluating the maturity of your own organisation in terms of data protection</b> Individual work session and discussion
15:00	Tea and coffee break
15:15	<b>Stakes of the future</b> Discussions around biometrics, artificial intelligence, big data etc.
16:00	<b>Wrap Up</b>
16:30	<b>End of training</b>