

# JOINT RISK MANAGEMENT

Humanitarian organisations operate in volatile contexts and are exposed to diverse risks. A robust risk management mechanism can minimise their impact.

The focus of this training will be on risks related to safety and security as well as how to implement and maintain a comprehensive risk management system together with partner organisations. On the basis of the Circle of Security, participants will discuss how to conduct a context analysis and a risk assessment, how to reduce the impacts of the identified risks and how to formalise them in Standard Operating Procedures (SOPs). They will also get familiar with contingency planning and the monitoring of their risk management.

The training consists of four online sessions. Each session will be composed of a mix of theory, individual and group exercises as well as practical examples and open discussions. During and between the sessions, participants will work on own case studies to practice the seminar learnings in their own work.

The training is tailored at staff of German and local humanitarian NGOs that are responsible for proposal writing, the implementation of humanitarian projects and/or security-related topics in their organisation without prior knowledge on risk management. In the registration form it is possible to make two registrations with one booking. We kindly ask German NGO colleagues to forward this invitation to their local partner organisations and to coordinate on a joint registration if they wish to work on a common case.

The sessions will be facilitated by Jacob van 't Slot and Steven Poot from Global Risk Advice, a Dutch consultancy that offers security and crisis management training and advisory to local, national and international NGOs.

## WHEN?

Monday, 17 April

Wednesday, 19 April

Monday, 24 April

Thursday, 4 May 2023

11am – 3pm CEST each

## WHERE?

Online (Zoom)

## REGISTRATION

Please register [online](#) until 9 April 2023.

## CONTACT

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The sessions will be in English. Participation is free of charge. To enable interactive sessions, the number of participants is limited. Participants will receive feedback on their admission to the course one to two weeks after their registration. The registration is binding for all sessions. Participation in individual dates is not possible.

The training is part of a joint project of the Institute for International Law of Peace and Armed Conflict (IFHV) of Ruhr-University Bochum and VENRO. It can be credited for one of the Certificates of Advanced Studies either in "Locally-Led Humanitarian Action" or "Foundations of Humanitarian Action". You can find more information [here](#). Participants who would like to obtain a certificate have to take part in a final test. The test can be taken individually after the last session.

This training is financially supported by the German Federal Foreign Office.

## PROGRAMME

### Session 1, 17 April 2023: Introduction to security management

11:00 am	Welcome and introduction of participants
11:45 am	Getting started: Current NGO security trends
12:30 pm	Break
12:45 pm	Introduction to Security Management Security Risk Management Framework
2:00 pm	Break
2:15 pm	Security Management with partner organisations
3:00 pm	End of session 1

**Individual/partner task: Please bring one project/context that you would like to work on by the next session (new or volatile context).**

### Session 2, 19 April 2023: Context Analysis

11:00 am	Presentation of individual/partner work and discussing questions from last session
11:45 am	Context Analysis What is it? Why to do it? How to do it?
12:30 pm	Break
12:45 pm	Context Analysis Practical exercise
2:00 pm	Break
2:15 pm	Context Analysis Stakeholder and actor mapping in fluid environments
3:00 pm	End of session

**Individual/partner task: context analysis on case study**

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**Session 3, 24 April 2023: Risk Assessment**

11:00 am	<b>Presentation of individual/partner work and discussing questions from last session</b>
11:45 am	<b>Theory on risk assessment</b> (Impact, Probability, Threat, Vulnerability) <b>Risk mapping</b> <b>Scenario thinking – what is our strategy?</b>
12:30 pm	<b>Break</b>
12:45 pm	<b>Risk assessment on own case study</b>
2:00 pm	<b>Break</b>
2:15 pm	<b>Risk Mitigation Measures (RMM)</b>
3:00 pm	<b>End of session</b>

**Individual/partner task: what are possible RMMs for your NGO?**

**Session 4, 4 May 2023: Risk Mitigation Measures and/or Standard Operating Procedures (SOPs)**

11:00 am	<b>Presentation of individual/partner work and discussing questions from last session</b>
11:45 am	<b>How to turn risk mitigation measures into standard operating procedures</b>
12:30 pm	<b>Break</b>
12:45 pm	<b>Contingency planning</b> <b>Monitoring your risk management</b>
2:00 pm	<b>Break</b>
2:15 pm	<b>Wrap-up and evaluation</b>
3:00 pm	<b>End of training</b>