

Regional Integrity Manager

Malteser International (MI) is the international humanitarian relief agency of the Sovereign Order of Malta. For over 60 years we provide relief and recovery for people during and following conflicts and disasters around the world. Christian values and humanitarian principles form the foundations of our work. In over 30 countries in Africa, the Americas, Asia, Europe and the Middle East, we support people in need – regardless of their religion, origin or political convictions.

To support our Risk Mitigation Team and to ensure and further develop our counter fraud system, we are looking for two Regional Integrity Managers – one for the region Asia and English-speaking Africa and one for the region MENA, Ukraine and Francophone Africa.

The Regional Integrity Managers will implement MIs holistic and prevention-focused counter fraud approach including prevention, detection and response and foster a strong organisational anti-corruption culture and highest ethical standards.

Your responsibilities:

- Identify and evaluate fraud risks within the organisation and its operations (e.g. conduct Fraud Risk Assessments / Employee Survey)
- Develop, or adapt and implement counter fraud measures
- Assist HR with Pre-Employment Screening (Reference-, CV- and Background Checks, interviews etc.)
- Develop context-adapted counter fraud materials (e.g. flyers, guidelines)
- Train employees on the reporting pathway, counter fraud measures, ethics and relevant rules and regulations (Briefings, Awareness Sessions, Technical Training and Workshops)
- Provide guidance and counsel on the subject of counter fraud during project development and implementation
- Maintain and promote the fraud reporting mechanism, manage incoming fraud reports as well as conduct and manage administrative fraud investigations
- Participate in regional/sectorial counter fraud initiatives or Community of Practice and events

Your profile:

- University degree relevant to the position (e.g. Risk Management, Criminology, Law, Finance, Accounting, HR, Logistics, Psychology or Management) or other relevant job training (e.g. law enforcement); holding a recognised certification (e.g. CFE) is a strong asset
- At least 2 years of experience in conducting (administrative) investigations; previous professional experience in the humanitarian or development sector is a strong asset
- Proven experience in developing and delivering training, workshops and awareness sessions
- Experience in conducting (fraud/corruption) risk assessments as well as in developing and implementing counter fraud and counter corruption measures
- Experience in case or complaint management
- High flexibility and stress resilience as well as willingness to travel worldwide on short notice
- For the region Asia and English-speaking Africa: fluency in English and at least one more dominant language from the region is required (spoken and written)
- For the region MENA, Ukraine and Francophone Africa: fluency in French and another dominant language from the region is required (spoken and written) as well as a good level of English

What we offer:

- A responsible and exciting job in a committed, international working environment
- Flexible working hours and mobile working by arrangement as well as a good reconciliation of work and family life
- A full-time position limited to two years with the option of extension
- Salary according to qualification and experience, insurance package
- Start Date: As soon as possible
- Duty Station: flexible

Working for Malteser International

Malteser International is an equal opportunity employer and welcomes applications from all people, regardless of gender, confession or origin.

Malteser International is committed to safeguarding people within our programmes from exploitation, abuse and sexual harassment and has specific policies on this commitment (including a Code of Conduct) which outlines the expected behaviour and the responsibility of all staff, consultants and other organisational representatives. Malteser International conducts reference and background checks for all staff (including criminal records check for specific roles). Any candidate offered a job with Malteser International will be expected to sign MI's Code of Conduct as an appendix to their contract of employment and agree to conduct themselves in accordance with the provisions of these documents.

Whether you work as a specialist on overseas service or in one of our regional offices - we offer you a challenging working environment in an experienced international team. More than 1,000 national and international staff are currently deployed in various crisis and disaster areas around the world as well as in our regional offices in Cologne and New York City. For more information please click [here](#).

How to apply:

If you are interested in this position, kindly submit your extensive application (CV, letter of motivation, copies of diplomas and three professional references) online at our job portal until **7 January 2024**: <https://jobs.malteser-international.org/de/job-offer-list/job-detail/Regional-Integrity-Manager-458.html?lang=en>